

# Treasurer Report – Grace & Flavour 10<sup>th</sup> October 2019

## (1) SUMMARY

	<u>OUT</u>	<u>IN</u>
In the bank 30th Sept (End of Financial Year)		£6,112
LESS - Allotment Contingency	(£946)	
LESS - Cheques to be cashed	£0	
PLUS - Cash to Bank		£0
PLUS - Contingency Account (Surrey Save)		£4,000
<b>WORKING BALANCE</b>		£9,166

## Forecast for 2018/2019

	Details	Amount	Balance	Actuals	
<b>BANK BALANCE</b>	<b>SEP 18</b>		£ 10,253		
<b>INCOME</b>	Allotment - PC's	£ 1,132	£ 7,314	£ 1,132	£ 8,947
	Allotment - Fees	£ 715		£ 728	
	Garden Sales inc Events	£ 4,156		£ 6,465	
	Shop Sales	£ 832		£ 51	
	Donations	£ 479		£ 571	
<b>EXPENSES</b>	Allotment	£ (692)	£ (5,004)	£ (730)	£ (7,139)
	Water	£ (424)		£ (735)	
	Insurance	£ (366)		£ (562)	
	Cost of Sales	£ (1,328)		£ (2,025)	
	Admin	£ (314)		£ (297)	
	Maintenance	£ (1,677)		£ (2,504)	
	Gas Bottles	£ (202)		£ (286)	
<b>OTHER</b>	Capital Projects				£ (1,949)
	Pergola	£ (1,061)			
	Alder Trees	£ (150)			
	Water Trough, Gas Cage, Stove	£ (738)			
<b>FORECAST BALANCE</b>	<b>Oct 19</b>		£ 12,563		£ 10,112
		<b>Difference</b>	£ 2,310		

## (2) Income

	2015	2016	2017	2018	2019	Average
Donations	£ 676	£ 675	£ 276	£ 262	£ 571	£ 492
Events	£ 283	£ 349	£ 126	£ 86	£ 715	£ 312
Allotment	£ 1,744	£ 1,792	£ 1,847	£ 1,846	£ 1,860	£ 1,818
Members	£ 5,211	£ 4,143	£ 4,515	£ 4,863	£ 5,750	£ 4,897
Retail	£ 607	£ 369	£ 540	£ 208	£ 51	£ 355
	£ 8,521	£ 7,328	£ 7,304	£ 7,265	£ 8,947	£ 7,873
					£ 1,682	

## (3) Other

- Mower - Broken and in to be fixed.
- Insurance quote via Social Farms & Gardens **£346**, compared to **£562** with Access Insurance last year. Plus Access want us to pay an extra fee (unknown) for the large potting shed.

Access have been very difficult to deal with for several years (removing our director's insurance without telling us, very slow in responding to requests for information etc.)

**Recommendation is to accept new quote with McClarrons.**

- Water bill was **£667** compared to last year **£603**.
- Wall payments reimbursed by NT. When is work to start, agreement to use loans for the work. Has the breakdown between Phase 1 & Phase 2 been agreed now?
- All but 1 of the allotment fees have been received.

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**Grace & Flavour Comms Plan**

Month	Communication	Who	Month		Who
<b>January</b>	None		<b>August</b>	WH Village Fete - GF Stall	
				Apple Pressing Reminder	
<b>February</b>	None			Allotment Social Event	
				judges prize at WH i B. Gold for Non residential class.	
<b>March</b>	Parking outside of Gates		<b>September</b>	Harvest Festival Reminder	
	HGS Dates & Talks			Squash Lunch Reminder	
	Head Gardeners update?			Allotment Contracts & Fees	
	Tree Update (Limes, Silver Birch, Grinding etc.)				
	G&F Birthday/Anniversary Plans and Reminder		<b>October</b>	AGM Reminder	
				Wall Update?	<b>RT</b>
<b>April</b>	None		<b>November</b>	End of Season Lunch Reminder	
				Squash Stall at Squires?	
<b>May</b>	OGM Reminder - via Next-door	AdH		Wildlife Update?	<b>Eddy</b>
				Bodging Update?	<b>JF</b>
<b>June</b>	G&F Birthday Reminder	AdH			
			<b>December</b>	Christmas Availability	
<b>July</b>	Summer Lunch Reminder			Pea & Bean Stick volunteers	<b>RS</b>
	Gate Code?				
	Storing purchased veg				
	Open Day update & thanks				
	“Visitors”				
	WH Fete & competition				