GRACE & FLAVOUR DIRECTORS' MEETING 12th February 2026

Present	Beverley (chair), Ray, Michael, Rob, Helena, Stephen, Jane, Anne, John W, Gerry		
Apologies	John F, Mark B		
Minute Taker	John W		
REF	**ITEM**	**NOTES**	**ACTION**
1.	**Minutes of Last Meeting**	They were agreed	
2.	**Matters Arising not covered elsewhere**	Gerry has completed a handbook review. As there were no major revisions, the changes will not be e mailed to members. The handbook will be updated.	
3.	**Garden Report:** We have begun the sowings for this year. The garden is incredibly wet but we are well placed for the beginning of the year. A group of members are going to Farnham Community Farm on Tuesday 17th February to look particularly at their polytunnel usage and the irrigation systems. The winter pruning has been completed. Thank you to everyone who has helped. Ray has pruned the fig tree.		John
4.	**Company Secretary Issues:** We now have to pay a Companies House fee of £50 to file our annual confirmation statement.		
5.	**Finance Report:** Sales to members in January 26 totaled £430 compared with £375 in January 25. Expenses incurred during January 26 totaled £626 including £425 for purchase of additional allotment dip tank and piping and £107 for first aid bleed bag and £94 for various other minor items. This resulted in a deficit for the period of £196. The current account balance at the period end was £10,802 including the ring fenced grant of £2000 for purchase of a polytunnel.		
6.	**Website, Communications etc.:** A few links were not working on the website. Mark has corrected them. The vegetable prices have been updated. We agreed that a list of forms and when they were updated is not needed. The vegetable of the month has been updated. Several relatively recent photos have been added to the website. Gerry has reviewed a number of documents. We haven't had a newsletter since November; it was agreed we should have one sometime in March.		Mark Beverley
7.	**Allotments Report:** The fruit trees have been pruned. The building team has installed a new dip tank. One half of an allotment has become available. There is also the possibility of a swap within the allotments. We need to maintain the 3 trees / shrubs planted in the middle of the central grassed area. Jane has offered to do this.		Michael Jane
8.	**Estate Management Report:** A third polytunnel will be bought in early March and erected at the end of March.		Rob

	A new set of standpipes will be positioned on either side of the lavender walk. As a result, hosepipes will not need to cross the path. Also it will enable the new irrigation system to use shorter hosepipes. **The materials cost was estimated to be circa £ 300 plus VAT** **The Directors all agreed the standpipes should be go ahead and that for safety reasons this should be done before part B of the irrigation is commenced.** The dip tank was installed on the allotments. **Additional new work** Extend and erect Amanda's pea cage. **The finances were approved**. **The material cost of extending / adapting the frame was estimated to be circa £250 plus VAT. The Directors all agreed the pea frame should be adpated and installed.** Clean out the drains including the cross-garden drain. Fit shelf for the bleed kit and first aid kit The visit of the 'moleman' was delayed but will happen shortly.	
9.	**Health and Safety Report**: The Health and Safety and Risk Assessment policies need to be reviewed and revised. The defibrillator will be removed because of the cold weather. Members need to be informed that in an emergency they should always ring 999. There is a defibrillator at Dene Place which potentially could be used after 999 has been contacted. The bleed kit has been bought. We will put the instructions which go with the kit in the potting shed. However, Gerry will try to rewrite them to be more easily understood.	Rob Gerry
10.	**Wildlife Report:** Gerry with the assistance of Tim, has cleaned up all the birdboxes. Some need to be repaired.	Gerry
12.	**AOB** **Paintings** Ray reported that Hugh Walker from the Plein Air painters has donated 5 paintings to Grace and Flavour. Ray will bring them to the garden. In the first instance, we will attempt to sell them for £50 each. Beverley will write to thank him. **Climate Action Network** Beverley will attend their next meeting in March to update the group about our work. **Defibrillator battery** is fine, but it is impossible to test the pads. **NGS** the local organizer Susan Gent wants to visit the garden in June. **Waste** Michael has removed 99% of the junk from the car park. Only stones are left. Could members please take one bag and put in their waste.	Ray Beverley

Next Meeting: Thursday 12th March 7.30pm, in the Wesley Room

Chairman: Beverley **Minute Taker:** Mark