

## GRACE & FLAVOUR DIRECTORS' MEETING

**Minutes Thursday 15<sup>th</sup> September 2022: at 7.30pm (Methodist Hall)**

REF	ITEM	ACTION
Present	Amanda - Chair: Helena, Vicky, Carolyn, Ray, Ashley, John W, Michael, and John F	
Minute Taker	Beverley	
1	<b>Apologies:</b> Gerry and Rob	
2.	<b>Minutes of Last Meeting:</b> All agreed	
3.	<b>Actions from last meeting</b>	
	<ol style="list-style-type: none"> <li>1. Possible NGS entry 2023 - It was agreed that the date should be Sunday 2 July 2023, allowing preparation to take place on the Saturday. The date of the coronation is unknown. JW felt that 2 July would show the garden at its best; the date should be no later, and possibly could be a week earlier. It was agreed that the allotments should definitely be included <b>Action: MT</b> to send an email to allotment holders, confirming that the Open Day would go ahead and include allotments. AJdH has not received a reply from Dene Place regarding parking on the grass, although apparently Trevor has spoken to them. <b>Action: AdH</b> to send a follow up email to Dene Place <b>Action: AdH</b> to advise the neighbours at Stapleton of the Open Day (<b>AB</b> to provide email address) <b>Action: AB/JW/AdH</b> to review proposed wording in catalogue by next week.</li> <li>2. Saturday Shop - As it is now the end of season, this will be by word of mouth only.</li> <li>3. Sail Banner - used at Farmers Market</li> <li>4. WH Village Garden Party - was cancelled. Materials for Giant Veggie Scramble game will be retained.</li> <li>5. Vegetable Box - Delivered</li> <li>6. H&amp;S/Risk Assessment - <b>Action: AB</b> to email H&amp;S/Risk Assessment to all directors.</li> <li>7. GF Photoboard - updated</li> <li>8. Horsley Farmers Market - £250 profit made. CW has produced a checklist of actions before, during and after market. <b>Action: CW</b> to put photocopy of checklist in back of files of skills sheets</li> </ol>	<p style="text-align: right;">MT</p> <p style="text-align: right;">AdH AdH (/AB) AB/JW/ AdH</p> <p style="text-align: right;">AB</p> <p style="text-align: right;">CW</p>
4	<p><b>Finance report (AB):</b></p> <ol style="list-style-type: none"> <li>1. Report presented. Income is very close to last year. Donation of £350 received from Farmers Market. Balance is very close to forecast. Conclusion is that finances are in a good position.</li> <li>2. Insurance has been renewed with a change in provider. Premium has increased from £421 to £433. AB noted that personal accident insurance is only for ages 15-80. Hence will need to say that children under 15 will need to be accompanied. <b>Action: AB</b> to put notice in newsletter regarding volunteers over 80. Directors need to tell AB if their situation changes re bankruptcy. It was agreed that there needs to be an induction sheet including e.g. instructions re manual handling. Theft of urn is not included. There are restrictions over burning sites - 20m from buildings or combustibles. <b>Action: AB</b> to remind people who do burning about restrictions <b>Action: AdH</b> to check handbook for induction sheet.</li> <li>3. The Finance subcommittee will be held at 7.30pm on Thursday 6 October at SheepLeas House.</li> </ol>	<p style="text-align: right;">AB</p> <p style="text-align: right;">AB AdH</p>

5	<p><b>Garden update (JW):</b>  Summer is rapidly coming to an end with forecast night temperatures down to 7. It has not been a bad year, given the lack of rain. The Wednesday Weeders has been a great bonus and helped through the summer. The garden is moving into autumn/winter mode with the first manure delivery on Saturday 17/9 and garlic planting from 21/9, Squashes will soon be ready to crop.</p> <ol style="list-style-type: none"> <li>1. Tithe - The last tithe was on Thursday 15/9.  <b>Action: VR</b> to write a report of the tithe at the beginning of October to include within the next newsletter</li> <li>2. Fruit - There needs to be more clarity next year about when to pick fruit. All pears need to be cropped. Quinces are not yet ready. It was agreed that varieties of apples should be labelled. It was noted that there is a medlar tree in the allotments.  <b>Action: BN</b> to crop all pears for sale/storage on Saturday 17/9  <b>Action: AB</b> volunteered to make crab apple jelly</li> <li>3. Leaving card for Amelie -  <b>Action: AdH</b> to buy a card and put in the potting shed.</li> </ol>	<p>JW</p> <p>VR</p> <p>BN AB</p> <p>AdH</p>
6	<p><b>Allotments (MT)</b></p> <ol style="list-style-type: none"> <li>1. People are still leaving the padlock open.  <b>Action: AB</b> to include "lock the lock" in the newsletter</li> <li>2. One plot has been given up. Plot 1 is to be split in two. There were 4 (including MT) on the waiting list, but one dropped out. MT will be taking on one of the half size allotments.</li> </ol>	<p>AB</p>
7	<p><b>G+F Website and Communications (AB)</b>  The next newsletter will be in the first week of October. Items will include Farmers Market, tithe, insurance, AGM notice, "lock the lock", considerate parking, Wilder Communities webinar and Squash Lunch/Harvest Festival.  <b>Action: CW</b> to write 3 sentences on the Farmers Market.</p>	<p>CW</p>
8	<p><b>Building Team</b>  Activities in the past month have included painting a shed green and varnishing the potting shed.</p>	
9	<p><b>Wildlife:</b>  An email has been received from Surrey Wildlife Trust asking G&amp;F to promote their Wilder Communities webinars on 11/10, 9/11, 1/12 and in Jan 23.  <b>Action: AB</b> to advertise the webinars in the next newsletter.</p>	<p>AB</p>
10	<p><b>Social event: Harvest Thanksgiving and Squash Lunch (Sat 15 Oct)</b>  AdH is still waiting to hear whether Phil or Steve from St Marys will oversee Thanksgiving.  <b>Action: AdH</b> to remind Phil/Steve and ask them who is coming (and mention that Renos had streamed music)  <b>Action: AB</b> to put Thanksgiving and Squash Lunch in the newsletter</p>	<p>AdH</p> <p>AB</p>
11	<p><b>AOB</b></p> <ol style="list-style-type: none"> <li>1. MT requested a note in the next newsletter re more considerate parking in the carpark</li> <li>2. There are 15 potential new volunteers to contact from e.g. the Farmers Market. They will be invited to come along on a Thursday or Saturday.  <b>Action: AB</b> to send out email to invite potential volunteers on 1/10, 6/10 and 8/10.</li> <li>3. G&amp;F is not on the list of RHS Community Gardens.  <b>Action: AdH</b> to follow up with the RHS Community Liaison person.</li> <li>4. Apparently the Bodgers are not likely to be reinstated in the foreseeable future. They will remove the pole lather at the end of September. It was agreed that tools should be offered to members and left over tools disposed of.  <b>Action: AdH</b> to go back to the Bodging group with proposed actions.</li> <li>5. Event dates - The date of the Winter Warmer is yet to be agreed.  <b>Action: AdH</b> to enquire as to the date of the Horsley Xmas Event to ensure no clash with the Winter Warmer.</li> </ol>	<p>MT</p> <p>AB</p> <p>AdH</p> <p>AdH</p> <p>AdH</p>

Meeting closed at 8.55pm

Next Meeting: Thursday 13th October in Wesley Room, Methodist Church at 7.30pm.

**Chair: Amanda de Haast Minute Taker: John Whitlock**

**AGM on Thursday 10th November at 7.15 for 7.45pm, West Horsley Village Hall**