Zoom Matthey Douet,		Matthew, A Douet,	e Haast (Chair), John Whitlock, Michael Trower, Helena shley Brown, Robin Satow, John Fluker, Ray Beard, Ni man(Scribe)		
	Hap Johi	py birt n!	hday		
RE F	ITEM			NOTES	CHAM PION/ ACTIO N
1	Apologies		5	None	
2	Minutes of Last Meeting		of Last	Rob, Item 8, building team report: said they laid the donated stones. Should state that building team assisted and in conjunction with Tom Suffolk and Phil. Amanda, 5.4 There was a list of pandemic precautions, thought lettuce was included. John growing lots of little gem lettuces in anticipation. Picker must be meticulous in having clean hands when picking & handling lettuce.	
3	Actions from last meeting		rom last		
	1	– Col		Ongoing, Sue to be gently nudged.	Nicki
	2	1	update re nsion	Reported before that NT did not have funds. Progress? About 50 %. Amanda, "it looks impressive".	Rob
	3		s – update. update	 Notes issued before the meeting. Robin wants authority to go to NT and point out their responsibility for the trees, particularly the very large poplar with dead limbs. Also ash by entrance has ash die back. OPM, anything from Forestry Commission? Up to NT, Robin to remind Sue Streeter of NT. Mulberry, days numbered, 3 limbs need coming down, add to Rob Grist list and paid for by allotment account. Big silver birch showing more die back, Rob Grist has confirmed price for trees on NW corner outside walls. Rob, Silver birch stump at southern end of allotments. Suggests now taken down before it falls on somebody 	Robin/ Ashley

4	Wildlife/Pond – update. Water lilies	 JW has spoken to Gerry, a lady arrived with water lilies for the pond. Not planted, but donated anyway, Gerry happy to have one in pond, others distributed elsewhere. Pat has been removing pond weed this week. Pond appears to have a leak, to be monitored, high temperatures might have caused excessive evaporation. Ray to let Gerry know if he tops it up. Gerry has also been keeping back growth behind wall. Info on wildlife and bird boxes is put on notice board by pond. Helena concerned about grass which has seeded near bird table. It is pushing the flagstones up. Helena also concerned about silver birch sapling. Helena has grown some new flowers, but running out of room of where to put them without them being eaten by slugs. Tansy has got out of hand. John W, we need to review the area. John W, Gerry, Ray and Helena subcommittee. 	John W
6	Rules and regulation review - ongoing	Ongoing	Ashley
7	Poster for Budgens notice board - done	Printed and on board.	Bob
8	Greenhouse Staging – ongoing	OngoingTim is looking at it and hopefully some staging will appear soon.	JW/Tim
9	Notice boards (x 2) - ongoing	Ongoing	Rob
10	Diary note: Veg box in July	Veg box to be prepared for 'Mathew & Heather Mason' who donated stone circle. Will deliver when we have a greater selection veg available	AdeH/ HSM/ Ray
11	West Horsley Parish Council Grant Application-	Submitted, it has been acknowledged.	Amand a

12	Tithe - Guidelines	 Published. Comments? Instructions to go out with first delivery will say that all vegetables should be washed before consumption. John W, pickers/croppers must wash their hands before cropping. Rob we need hand pump soap, rather than bars of soap. John W will make enquiries about pump or bar. Clarification required. Nicki, Do we have to provide single use disposal gloves? Amanda, yes we should. Nicki will try and get compostable pairs. 	AdeH/ ND/ HSM John W
13	Covid 19 Guidelines – update/any comments?	 Guide lines issued, comments? John W, perhaps we ought to send out our guide lines for cropping for everyone. We are meant to crop our own, If you crop for others as well you should wash hand first. Jane King commented this morning that she spent more time cropping for herself than working in the garden. So encourage hand washing, we must not get complacent. 	Amand a
14	Check with Companies House re status AGM/Covid	Company's House website says you can delay AGM or have Zoom meetings .	Ashley
15	Instagram – Carolyn Whitfield, working on it- ongoing	Ongoing.	CW
16	GladRags/WHP project –	Amanda has got her sewing kit out and producing something for West Horsley Place project.	Amand a
17	Unused Poly Tank – gone?	Tommy picking it up Friday 12th June, tomorrow morning. Paying £50 for it.	
18	Wolff Head Handle purchased?	Aluminium handle ordered. Will see if better than wooden handles we currently have on tools.	John W
19	Worms Purchased?	Ray has purchased, delivery awaited. Receipt for asparagus, Ray receipt > Ashley	Ray
20	Pest Control – update. Rabbit proof fence - update	 Holes filled in with netting. More strimming along north side required. Rat bait still being put down. Robin: rabbit traps out, could we put rat bait nearer to sweet corn. 	Rob

4	Finance report: 1. Bank balance	 £4305 in bank. £500 cash in hand. In May, we have been paid £369 by members directly into our bank account. Much improved on last year, compared with £84 in May 2019!. People are good at paying. Expansion joints added to budget. John W has £35 of expenses to submit. Rob Treble has nuts and bolts receipt/bills to be submitted. 20 people putting money in on regular basis 	Ashley John W Rob T
5	Garden update 1. General update on garden 2. Summe r prunin g of 'stoned ' fruits trees – update	 Overall in pretty good shape and going to plan. Weather fantastic for time of year. Masses of peas coming, plenty of other crops. Flowers have been wonderful. Problems: not too many, calabrese and cauliflowers could have done with more water. Cropping: can we get croppers to wash hands and then they crop for several people. It will be more time efficient. Fruit trees, Dana-Leigh happy to do a Zoom demonstration with Ashley and John F. Info to be disseminated. Weeding & mulching of fruit trees suggested by D-L. Details to follow. Currently system of Garden being open every day is working well, but JW is going down twice a day. He cannot do that for ever. Does help if we sign up to rota in good time to help him create jobs list. 	John W
6	Allotments 1. Gate Code 2. Mowers 3. Hyacint h allotme nt	1) Code updated beginning of June. 2) Lawn mowers, grey one is working but shot. Red one is going. Has bought another Mountfield for £5, hopes to get it going. G&F new mower is with Ashley, to be padlocked with secure store. 3) Hyacinth man in self isolation (Steve). There has been concern expressed by a fellow allotment holder over the state of this allotment in the dry weather. Ray took his strawberries to him last week and Steve hopes to get down soon. 4) WHPC, application form on PC website. needs updating. Parish Clerk's action. 5) Robin, has the water reading been checked and compared with 2019 usage? Update for next meeting.	Michael
7	G+F Website	Nothing to report. Has been updated, looks good. Photos coming through and going up. Newsletter, Ripley Lane is being resurfaced over two days next week, Monday & Tuesday 15/16th June.	Ashley
9	Building Team 1. updates	1) Hose support replaced by old polytunnel 2) Hopefully finish expansion joints on Saturday 3) Weed bin, understand saw mill is back in business 4) Dip tank completed.	Rob

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10	Sale of Produc e to Public?	 Discussed with John, put prices on website and public can order on website. Can pay cash or direct to bank account. G&F will deliver - within Horsley only. Restricted to previous customers. Some people have already requested veg, Are we happy to go ahead? If so when do we start? Trial it from 1st July kick off. Request for the prices to be updated in the potting shed. Ashley to ask/ organise an update if possible via Justine 	HMS
11	Waterloo Farm –Fundraising Appeal (via Judy Young).	Email from Judy Young, Amanda has looked at their website, completely different concept. General feeling, not keen to pursue.	Amand a
AO B	Tom Suffolk's safety note	 Small stakes - if needed paint in bright colour, or paint white markers on kerb. We have chart of beds so white marks would work well on East beds. West beds maybe paint on paving stones. Hose pipes, need to be neatly put in gully by kerb stones. Paths need to be kept clear of bricks etc, all responsible. Need to know where to put things. Need a holding place for storing poles etc. Can be put by big green shed. Robin to mark up white board chart stating where storage zones are located. 	Robin
	John W	Birthday Boy requests to leave meeting early. Fantasy for future Walija(Allotment holder) would like to have a string quartet evening on the terrace sometime on the future. John Left meeting to join family.	John W
	Amanda	Price list is 6 months out of date. Justine to be asked to update, Ashley will print.	John W
	Amanda	Fire extinguishers: What has taken? Very portable CO2 and the fire blanket. Quote for replacement. Rob T has made a stencil up to mark all valuable items.	Bob
	Rob	Sub finance committee: We need one to review next year's budget. Timing?	Amand a
	Michael	Trailers in car park. Pink has not been used for a couple of years. Small one is Rays for shredder. To be checked out for road worthiness.	
	Robin	Table outside green store: where is it from and what is it for - from Tom's patio. Tom proposed to swap with glass top. Saturday action	Rob

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Next Meeting: Thursday 9thth July, via Zoom Meeting 7.15 for 7.30pm

Chairman: Amanda de Haast Minute Taker: John Whitlock