

GRACE & FLAVOUR DIRECTORS' MEETING

MINUTES for 13th June 2019: Potting Shed, 7.30pm

REF	ITEM	NOTES	Action
1	PRESENT: Amanda, Robin, Ashley, Helena, Rob, Ray & Bob (Scribe)		
2	Apologies Michael Trower, Nicki Douet, John Fluker, John Whitlock		
3	Minutes of Last Meeting	<ol style="list-style-type: none"> 1. Last meeting was OGM. 2. Recent Sub-committee notes circulated. 	
1	Documentation – List of what and where - ongoing	Amanda to contact Su J, ongoing.	Amanda
2	NT/Wall repair – update following meeting 6 th June	Sarah Archer (Rural Surveyor) & Martin Archer (Building Surveyor) visited site. Financial pressures high due to Hatchlands roof repairs. Rob to continue monitoring wall inclination monthly. NT will pay for materials to replace props both sides of wall and extend down to corner and north wall. Approx 22 props required for outer west wall, less inside..	Amanda / Rob
3	Bodging group – update re invite to demo on 29 th June	<ol style="list-style-type: none"> 1. Sue Reeve away for 6 weeks. Group continuing, next meeting Monday 24th June – new member, Mannie Miranda (Isabel Hollick's father.) 2. Check insurance re Open Day & bodging in particular. 3. Fire policy: check if in Handbook. (checked – none exists) 	Ashley Amanda
4	WH Fete -14 th September -ongoing	<p>Jane is organising Miniature Garden – details to be identified. Rota for stand to be composed. Gazebos: Amanda, Bob?? Check Tables, chairs, flyers / leaflets, veg (plenty of onions!) banner, photo display boards. Flyer to go in HCPS published early August. Activities to be described. G&F games – with Nicki or Su – prizes needed for kids & adults.</p>	Amanda / Jane)) all)) Rob/Amanda Amanda/Nicki
5	Stump grinding - ongoing	Completed. Bill received & paid.	

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6	OPM/Forestry Commission Notice	<ol style="list-style-type: none"> 1. Ashley to write to Forestry Commission (already to Sue Streeter) advising FC have sprayed twice already. Notice re non removable of oak wood required. 2. Ashley to approach FC re bodging materials. 3. Ashley reported incident in May when a guy parked in Ripley Lane and sprayed oak trees after dates advised. Letter to Sue Streeter notified by Ashley. Important safety issue, fortunately nobody hurt. 	<p>Robin Robin/ Ashley.</p> <p>Ashley</p>
7	GF /GSC Theatre Outing – Monday 17 th June	7 going.	Amanda
8	Chairman's Cover- 8 August and 10 October	John F chairing August & October – TBC. Bob – 11 th July	
9	Harvest Thanksgiving	Saturday 12 th October, 12.30pm. Rev Ken MacIntosh to be asked.	Bob
10	G+F Ecological Report – update	Ongoing	Ashley / JW
11	10 th Birthday celebrations - minutes sent out. update	<ol style="list-style-type: none"> 1. Bill Barker address> Amanda 2. Check with Eddie re route outside wall. 3. Banner opened! Posts erected on grass verge. Need Open Day 29th June slash banner across/beside it 4. Parking: Michael I/C; 5. G&F people can park on roadside of car park. Visitors come in through Dene Place and go out through G&F. 6. Ashley buying 100 burgers/100 sausages,plus buns(inc GF). Amanda sauces etc. 7. Donations for Tombola, bar, refreshments 8. Set up on Friday 28th June and clear rubbish, general tidy. 	<p>Bob Amanda Ashley</p> <p>Michael</p> <p>Ashley / Amanda All All welcome</p>
12	Succession planning – ongoing	Ongoing	All

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4	Finance report: 1. Bank balance 2. Proposal to move to micro accounts for 2020 reporting	Latest statement tabled, 1. Total £8,543 including contingencies. 2. Gristman paid; 3. Jeremy Miles has sent annual rent payment – Ashley will write to say ‘thank you’ and advise rent increase! 4. Income: £5,560 taken already – doing well. 5. 2 Benches to be purchased. 6. After heavy rain recently allotments are soggy and more drainage required. Will use allotment funds. 7. Accounts submitted to Companies House. 8. No Tax due. 9. Micro accounts: Ashley looking into change to reduce work load and amount to be submitted to Companies House.	Ashley Bob
5	Garden update 1. General update on garden 2. Tools stations - ongoing 3. Hoes/Trugs Purchased? 4. Raspberry canes supports 5. Weeds – Compost, burn or what? 6. Pea cage	Ray: all ok Tool station closest to potting shed to be extended Hoes still to be bought Done Ongoing Erected	Rob John W
6	Allotments -	No report	
7	G+F Website – update	Up to date	
8	Building Team – update	Most projects done – Dene Place gate post cemented in. Path being constructed. Another section of PS floor sealed/painted.	Rob/Bob
9	Dene Place request to use Potting Shed as ‘Safe Haven’	Ashley has asked insurance.	Ashley
10	G+F –setting up Instagram account? (Carolyn Whitfield)	Carolyn keen to use it alongside Facebook. She would have to ‘own it’ ongoing.	Amanda
11	1. Visit by Surrey Hills Members – Wed 14 th August 2. Milford Walking Group – 4 th July	1. Time/Nos to be confirmed. 2. Will bring own coffee, probably arriving around 11.00am.	John F Bob
12	Horsley Garden Soc Saturday 15 th June	Amanda & Ashley running stall	Amanda/Ashley.

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AOB	<ol style="list-style-type: none">1. Publicity2. Ashley: Guildford Lottery has asked if G&F would like to participate? We have received sufficient via S106.3. Robin: Tom Suffolk would like minutes to note thanks to all in garden.4. Ray: Entered in Guildford in Bloom5. Surrey Wildlife Garden Trust.	<ol style="list-style-type: none">1. HCPS published Open Day flyer in Summer edition Details of Open Day included in Vantage, the free monthly local magazine, as well as posts on Next Door and Horsley Hub.2. Will decline offer. <p>Discussion with JW/EW as to whether we want to enter.</p>	Rob Ashley AJDH/JW/EW
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Amanda thanked for providing refreshments!

ALL MEMBERS THANKED FOR THEIR EFFORTS AND CONTINUING SUPPORT.

Next Meeting: Thursday 11th July, Potting Shed at 7.30pm.