

GRACE & FLAVOUR DIRECTORS' MEETING MINUTES

Thursday 13th April 2023: at 7.30pm

Present	John F (Chair), Beverley, Ray, Michael, Ashley, Helena, Carolyn, Rob		
Apologies	Gerry, John W, Vicky		
Minute Taker	Beverley		
REF	ITEM	NOTES	ACTION
1.	Meeting venue	Methodist Village Hall	
2.	Minutes of Last Meeting (March)	Approved	
3.	Actions from last meeting		
1	Lime Trees/ Compost Bins	Lime trees have been pollarded. New compost bins will be built by the building team almost in line with the original bins.	
2	NGS Open Day	<p>A meeting of the Open Day committee was held 2/4. MT has replaced GR on the committee, paired with AB and with special responsibility for allotment matters. CW met with the local NGS organiser on 13/4 and raised some queries. She has bought yellow lanyards for volunteers on the day.</p> <p>It was noted that NGS big signs need to be displayed for insurance purposes.</p> <p>The next meeting of the committee will be on 4/5, with a full report to the next Directors' meeting.</p>	
3	Publicity: Horsley directory, Vantage Point etc	<p>In progress. Report from GR deferred to the next meeting.</p> <p>The article which appeared in the St Mary's magazine will appear in the West Horsley Parish Council newsletter.</p> <p>An article, adapted from the St Mary's article, will be put in the HCPS magazine - copy required by the end of April.</p> <p>Action: GR to tailor article for HCPS and pass to RT for publication.</p> <p>(It was agreed that at the Open Day visitors will be asked where they heard about the event.)</p>	GR
4	Traffic Mirror	Deferred	
5	Protection of Pipes	Completed by the building team	

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4.	Induction & New Members	<p>BN successfully inducted two new members on 8/4 (who luckily remembered their reading glasses). CW gave them pairs of gloves.</p> <p>It was agreed that the induction sheets will be kept in the skills sheet folder. New members' email addresses will be passed to AB who will send an email with bank details and padlock telephone number.</p> <p>Action: AB to put together a template email to provide bank details and padlock telephone number.</p>	AB
5.	Events	<p>13/5 - OGM in the Potting Shed - CW, MT gave their apologies</p> <p>10/6 - Ripley Farmers Market - "Show and Tell" and to promote NGS</p>	
6.	AED and resuscitation training. Working alone.	<p>AB replaced the AED battery - cost £150 on eBay (cost new >£300)</p> <p>G&F has had the AED for 13 years and has been unable to get it serviced. It is still working, but AB will monitor it. The matter will be revisited when the battery runs out.</p> <p>The use of the AED was discussed - particularly pertinent to allotment holders as it cannot be used by just one person.</p> <p>Action: MT to add a clause to the allotments agreement stating that the CIC is not responsible for people working in the allotments.</p>	MT
7.	Finance report	<p>The finances are healthy. A proposal for fruit cage netting is expected soon. The patio will be done in time for the NGS Open Day.</p> <p>RT wants 150m x 1.5m weed suppressant to go along the west wall.</p> <p>Action: RT to check with JW before ordering the weed suppressant.</p>	RT
8.	Garden update	<p>Due to poor weather, the "hungry gap" is expected to last for longer than usual. Lots of crops are being planted. A full report from JW is on the website.</p>	
9.	Allotments	<p>MT has refilled the dip tank. Plot 1W has been taken. All plots are now occupied, with one person on the waiting list. MT is giving the mowers a service.</p>	
10.	G&F Website and Communications	<p>Nothing to report.</p> <p>AB will send a newsletter after the next NGS committee meeting on 4/5.</p>	
11.	Building Team	<p>The building team will finish the pea cages next week. RT showed the plaque which will be affixed to the pillar at the entrance to the garden.</p>	
12.	Wildlife	<p>Deferred.</p>	

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AO B		<p>1. Potting shed hygiene and clean up.</p> <p>MT found rat droppings in the kitchen. The potting shed needs to be cleared up for the Open Day. A date in early May was suggested - provisional date 8/5. A new broom may be required.</p> <p>Action: CW to ask Amanda deHaast regarding clear up</p> <p>2. Skip</p> <p>Action: MT to organise a skip for late May/early June</p>	<p>CW</p> <p>MT</p>
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Next Meeting: OGM Saturday 13th May 2023 1pm, Potting Shed

Chairman: Gerry Robbins **Minute Taker:** John Whitlock(?)