

Place:	The Potting Shed, G&F garden
Directors Present:	Bob Spackman, Ray Beard, Ashley Brown, Nicki Douet, John Fluker, Helena Stuart-Matthews, Robin Satow, Rob Treble, John Whitlock, Atticus.
Apologies:	Amanda de Haast, Michael Trower.
(Acting) Chairman:	Bob Spackman
Minute Taker:	Robin Satow
Agenda Item	
1.0 Apologies	
As above.	
2.0 Minutes of last meeting	
Approved by all present; actions reviewed.	
3.0 Actions from last meeting	
3.1	Documentation – List of what and where –Amanda will visit Su Johnston to ascertain if she still has any such material. Action: Ongoing/Amanda.. Paragon Fire & Security certificate received.
3.2	Wall Repair update –Robin to e-mail Martin Archer NT to clarify and agree extent of further propping to be specified (Action – Robin), then Rob to price resulting spec. (Action – Rob), based on Stephen Stuart-Matthews design, in the hope/expectation that NT will pay for the materials, with G&F installing. A further exclusion zone – adjacent the “wobbly” North wall section – will be needed.
3.3	WH fete – 14 September. Ashley has fete and competition details, and the flyer, but further information, is needed from Jane King. (Action – Ashley).
3.4	Guildford in Bloom. Judges duly visited the garden on 4 July; result awaited!
3.5	OPM/Forestry Commission notice. Sue Streeter’s reply to Ashley’s communication had not addressed G&F points including concern that spraying had been carried out from Ripley Lane unannounced and whilst at least one allotment-holder was present. Ashley & Robin to meet Sue Streeter, and Ashley to write directly to the FC. (Action – Ashley/Robin)
3.6	Visit by Surrey Hills (Society) – 14 August (10 am). John F. can host, but (particularly as this is a Wednesday) additional Members would be appreciated. (Action – All).
3.7	G&F/GSC theatre outing. 7 Members went – a most enjoyable evening.
3.8	Instagram account. Still with Carolyn.
3.9	Harvest thanksgiving. Ken MacIntosh has confirmed.
3:10	(Review of) Ecological Report. Ongoing. (There have not been any wet days to offer an opportunity!) (Action – JW/Eddie W).

3:11	<p>10th birthday party/open day. Overall – agreed to have been a great success – a great team effort..</p> <ul style="list-style-type: none"> • Ashley read e-mail from Insurance Company; additional cover for building “extension” insurance (against risk of injury from potting shed) is needed, and for wood-working (bodging). (Action – Ashley). • Unwanted machinery (rotovators plus one mower) was not put out for sale; Bob to place advertisement in display board outside Budgens. (Action – Bob). See also below (item 6 (iii)). • Only a few children came, but enjoyed Eddie’s contribution. • Lemonade sold out but little alcohol consumed (31C in the shade!) • Timing was perfect (preparations for Open Day) in relation to Guildford in Bloom judging (see above). • Finance. Well over £350 donations as against direct costs.
3:13	<p>Succession planning. Brief discussion held; no action required at present.</p>
4.0	<p>Finance Report (Ashley)</p>
	<p>Ashley tabled his updated report.</p> <ol style="list-style-type: none"> 1. Bank balance £4,570; contingency a/c - £4,000; working balance £8,732. 2. Open day – see above (3:11 – bullet 6). 3. Micro accounts – ongoing/Ashley. 4. John W. to purchase one (two?) “sprinkler” ground houses @ £70, and visit Clare Brown to see watering set-up. (Action – John W.) 5. Short discussion on G&F occasional sales to local shops – agreed to discontinue. 6. G&F could advertise for “specialists” (board outside Budgens). 7. John W. has purchased enviromesh; netting also required. (Action – John W.) 8. Ashley has negotiated discount for benches to be purchased from Budgens. (Action – Ashley). 9. Pheremone traps in use.
5.0	<p>Garden Update (John W)</p>
	<ol style="list-style-type: none"> 1. Particular successes – peas, celebrase, onions. More problematic – summer cauliflower & parsley. Several crops are most promising. Celery planting imminent – needs much watering! Final push on planting season now needed. 2. 3 tools stations are complete. 3. Hoes purchased. 4. Discussion on weeds disposal – large composting bins between lime trees favoured, but further discussion to take place at next Garden Sub-Group meeting. Rotary composter is working although produces large quantity of liquid.
6.0	<p>Allotments (Michael) (Written report)</p>
	<ol style="list-style-type: none"> i) Some swapping of plots in progress. ii) Padlock number changed – and users informed. iii) Michael to advertise mower & rotovators on NextDoor site. (Action – Michael). iv) Rabbit in garden. Rob T. reported on inspection of part of perimeter fence. Strimming and grass hooks needed to clear rough vegetation; no holes found – yet – in fence.
7.0	<p>Website (Ashley)</p>

	<p>Open Day pictures posted. Next newsletter to include –</p> <ul style="list-style-type: none"> • Summer lunch on 10 August. • (Amanda has drafted) “loss” of produce from allotment(s?) and (?) main garden. • Judges’ Prize, gold certificate and cash award from West Horsley in Bloom. Ashley to inquire whether latter can be put towards cost of benches. (Action – Ashley) • See item 13 (b), below.
8.0	Building Team (Rob)
	<ul style="list-style-type: none"> • Pea cage bracing added. • Dene Place footpath installed/completed (but has not yet been used by residents) – invite them/staff at coffee time on a fine day – Action Rob T./John W. • Bodgers’ pole lathe improvements. • “Roof” to pergola. • Completion of tool stations.
9.0	Dene Place – “safe haven”. Ashley to revert to insurers; Rob. T. & John W. to check on this requirement with Dene Place. Action – Ashley/Rob. T./John W.
10.0	New “Welcome” banner.
	Rob T. to source timber posts and Metapost bases. Action – Rob. T.
11.0	“Light-fingered visitors”. After discussion recognising sensitivity of issue, and only partial availability of evidence, (see above – item 7) – Amanda has drafted wording for inclusion in next newsletter (NOW CIRCULATED).
12.0	Follow-up article to Open Day for HCPS magazine. Amanda is preparing this, based on 1,000 words, print deadline of 30 July, and inclusion of photos. Action – Amanda.
13.0	AOCB. <ol style="list-style-type: none"> a. Apologies for absence for next meeting – Nicki, Robin. b. Tithe – first day – today. John W. pointed out very few members at the garden. Action – Ashley to add to next newsletter.

Meeting ended at 9:00 pm.

Next meeting – Thursday, 8 August at the garden/potting shed.

Robin Satow/G&F mins. July, 19 – FV 17/07/19