

GRACE & FLAVOUR DIRECTORS' MEETING

Minutes Thursday 8th April 2021: at 7.30pm (Zoom Meeting)

REF	ITEM	ACTION
Present	Amanda -Chair: Helena, Nicki, Ray, Ashley, Robin, Gerry, Rob, Michael, Bob, John F., John W.	
Minute Taker	John Whitlock	
1	Apologies : None	
2.	Minutes of Last Meeting: Accepted and signed by Amanda.	
3.	Actions from last meeting	
1	Outstanding comments on RAs/policies/First Aiders/regulations. (Ashley) Ashley is still chasing supply of replacement defibrillator pads. Amanda is looking into courses for first aiders	Ashley / Amanda
2	Covid 19 guidelines – update. (Amanda) Will be reviewed after May 17th	
3	Pea sticks & bean poles - update. (Robin) All the sticks and poles have been collected. Trevor may look into further metal supports. Pea supporting posts may be purchased to supplement the ones we have in the garden, Trevor and John W to investigate	Trevor John W.
4	G&F website review. Ashley has finished updating the website. He now needs content from John W	John W
5	Duke of Edinburgh student. Amanda confirmed that she has contacted him and awaits a reply	Amanda
6	Social Events Calendar - West Horsley Fete not going to take place. A Heritage Event will occur at West Horsley Place instead on the same date	Nikki to update
7	Polytunnel Cover This will be replaced on April 17th	
	Finance report: 1. Update. Ashley reviewed key figures in his report circulated just before the meeting. Just over £6 k. in the Bank. Working balance just over £9 k. Monthly sales are steady. Our income for this year is approx. £800 above last year at this time.	
5.	Garden update 1. General update on garden. Sowing and Planting going to plan. A big push will be required on the potatoes in the next three weeks. Discussion re planting extra daffodils. Helena and John to agree best position. 2. Report from Garden Sub Committee A watering rota has been established. Water lances, spray gun and oscillating sprinkler to be purchased. John W to regularly produce a list of jobs to be done and placed on the table in the potting shed. Looking at possible ways to improve labelling, preferably white on black. Rob T to order more blue tubing for supports. Gerry will re-label the fruit in the fruit cage	John W. Rob T

6.	<p>Allotments - update (Michael).</p> <p>1. The dip tanks are filled and being used. Ray has repaired the leak that one tank had developed.</p>	
7	<p>G+F Website and Communications. See above (4)</p>	
8	<p>Building Team – update (Rob).</p> <p>They have put up the new noticeboard in the potting shed, put the net on the pea cage.</p>	
9.	<p>Wildlife update (Gerry).</p> <p>Robin has cleared the pond. The health and safety of the pond was considered. We agreed to put warning signs up.</p> <p>Rob and building team would like to be involved in looking after the pond. Gerry and Rob to discuss.</p>	<p>Amanda</p> <p>Gerry/ Rob</p>
10	<p>Article for HCPS (Summer edition)</p> <p>Article to be written by Amanda for HPCS including wildlife update with assistance from Gerry</p>	<p>Amanda / Gerry</p>
11.	<p>OGM. to follow the usual pattern</p> <p>Reports Chairman / Treasurer / Garden / Allotment / Wildlife / Building</p> <p>Reports to go on website after the meeting. Nikki to be sent reports by 11th May. Ashley to send OGM reminder and ask people if they want to details of the Zoom meeting</p>	<p>Amanda / Ashley/ John/ Michael/ Gerry Rob T</p>
12.	<p>AOB.</p> <p>a. Bob –Could we be careful not throw out vegetables which are still in an edible condition.</p> <p>b. Robin has highlighted there is a RHS Community Garden Competition. Robin to write 200 words for the entry.</p> <p>c. Amanda informed us that John Lillywhite was awarded an OBE for his work on technology in NI</p>	<p>Robin</p>

Meeting closed at 9.00pm

Next Meeting: Thursday 8th April 2021 via Zoom at 7.30pm.

Host : Amanda via Zoom

Chairman: Amanda de Haast Minute Taker: John Whitlock

Draft/V2 – 13/03/21.